

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS
MEETING HELD ON JANUARY 2, 2018

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Ryan Dokter, County Auditor presiding as Temporary Chairman until a new Chairman was appointed. Members present were John Degen, Arlyn Kleinwolterink, Dennis Wright, Mark Sybesma, and Al Bloemendaal.
- 2) Motion by Bloemendaal and supported by Wright to appoint Mark Sybesma, County Supervisor as Chairman of the Board of Supervisors for calendar year 2018. Motion carried unanimously in favor. Chairman Sybesma presided over the remainder of the meeting.
- 3) Motion by Wright and supported by Bloemendaal to appoint John Degen, as Vice-Chairman of the Board of Supervisors for calendar year 2018. Motion carried unanimously in favor.
- 4) Minutes of the meeting held on December 19, 2017, were submitted, and the Chairman declared them approved.
- 5) Motion by Wright and supported by Bloemendaal to approve the letter of support to the Conservation Districts of Iowa. Motion carried unanimously.
- 6) The Chairman appointed Board members to the following committees:

COMMITTEE	Chairman	Member	Alternate
Board of Health Liaison	Sybesma	Wright	
Cherokee Mental Health Institute - Advisory Committee	Kleinwolterink		Wright
Civil Defense and Enhanced Services	Bloemendaal		Degen
Compass Pointe (NW IA Drug & Alcohol Treatment)	Wright	Paul Walton	Sybesma
County Buildings and Grounds	Degen	Kleinwolterink	
County Communications & Emergency Management	Degen	Bloemendaal	Wright
County Farm	Kleinwolterink		Sybesma
County Personnel and Policy	Sybesma	Degen	
Creative Living Center	Wright		Sybesma
Dept. of Human Services Service Area Advisory Board	Sybesma		
Mid Sioux Opportunity	Bloemendaal	Kleinwolterink	
Northwest Iowa Regional Development	Wright		Kleinwolterink
Northwest Iowa Planning and Development Commission	Bloemendaal		Kleinwolterink
NW IA Area Solid Waste Agency	Kleinwolterink		Wright
Officers to Sign Farm Service Agency Papers		Sybesma	Kleinwolterink

REAP, Conservation Board Liaison	Degen		Wright
Regional Airport Board	Bloemendaal	Sybesma	Doug Julius
Regional Transit Authority	Bloemendaal	Kleinwolterink	
Sioux Regional Mental Health MHDS	Wright	Sybesma	
Sioux County Trails	Bloemendaal		Sybesma
Synergy	Wright		
Third Judicial District Department of Correctional Services	Sybesma		Kleinwolterink
Work Force Development	Kleinwolterink		Bloemendaal
Youth Emergency Services Board (YES)	Wright		Bloemendaal

7) Motion by Degen and supported by Wright to appoint individuals to the positions listed below:

Position	2018
County Engineer, County Weed Commissioner, Sanitarian	Doug Julius
County Zoning Administrator, Community Services Director, Veterans Affairs Director & Environmental Health Administrator	Shane Walter
County Mental Health Service Coordinator , General Services Director for General Assistance Program	Aaron Haverdink
County Deputy Medical Examiner	Jason Koelewyn
County Medical Examiner-Investigator	Corey Kempers
County Board of Health	Jeanene Kuiper
	Calvin Helmus
Planning & Zoning Commission Members	Roger Bomgaars
	Bill Rens
Board of Adjustment Member	Shirley Born
County Conservation Board	Josh Boersma
Loess Hills Development & Conservation Authority	Rob Klocke
Civil Service Commission Member	Jarris Visscher
Veteran's Affairs	Roger Johnson
Northwest Iowa Regional Housing Authority (3 year term)	Kurt Frederes
West Sioux Benefitted Fire Trustee (3 year term)	Janna Kingma

Motion carried, unanimous in favor.

- 8) Motion by Bloemendaal and supported by Wright to approve a list of Condemnation Commissioners for 2018. Motion carried, unanimous in favor.

Last Name	First Name	Category
Woudstra	Brandon	Banker
Mulder	Chuck	Banker
Lauters	Tony	Banker
Van Oort	Dennis	Banker
Walhof	Eric	Banker
Broek	Mike	Banker
Wiggins	Michael	Banker
De Weerd	Donna	Real Estate Broker
Ericson	Todd	Real Estate Broker
Kepp	William	Real Estate Broker
Pluim	Dale	Real Estate Broker
Pollema	Pete	Real Estate Broker
Zomer	Mark	Real Estate Broker
Zwart	Merlin	Real Estate Broker
Callagy	Michael	Real Estate Owner City
Damstra	Donald	Real Estate Owner City
Van Roekel	Les	Real Estate Owner City
Hulstein	Greg	Real Estate Owner City
Koele	Darwin	Real Estate Owner City
Kuiper	Barry	Real Estate Owner City
Porter	Randy	Real Estate Owner City
Kellen	Jerry	Real Estate Owner Township
Schafer	Brian	Real Estate Owner Township
Schmidt	Scott	Real Estate Owner Township
Van Kley	Pete	Real Estate Owner Township
Von Arb	Mark	Real Estate Owner Township
Schouten	Micah	Real Estate Owner Township
Peters	Dennis	Real Estate Owner Township

- 9) Ryan Dokter, County Auditor, reported that the following four newspapers have filed written applications to become one of the three official county newspapers for calendar year 2018 and that a contest exists for the selection of said official newspapers:

- Sioux County Capital-Democrat
- Sioux Center News

- Siouxland Press
- Index Reporter.

Motion by Degen and supported by Kleinwolterink to declare that a contest does exist for the selection of the three official county newspapers for 2018; and to instruct Ryan Dokter, County Auditor to notify the four official county newspaper applicants that they are to deposit with the County Auditor, in a sealed envelope, a statement, verified by the applicant, showing the names of the applicant's bona fide yearly subscribers living within the county and the place at which each such subscriber receives such newspaper, and the manner of its delivery. The Board will determine the bona fide yearly subscribers of each official county newspaper applicant at 9:00 o'clock a.m. on January 9, 2018. Motion carried, unanimous in favor.

10) Motion by Bloemendaal and supported by Degen to approve the Master Matrix Resolution for 2018. Roll call on vote, Wright, Yes; Bloemendaal, Yes, Degen, Yes; and Kleinwolterink, Yes, Sybesma, Yes. Motion carried, unanimous in favor.

RESOLUTION 2018-01

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2018 and January 31, 2019 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SIOUX COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Date: January 2, 2018

/s/Mark Sybesma,
Chair, Board of Supervisors

ATTEST:
/s/Ryan Dokter
Sioux County Auditor

- 11) Claims were processed by the Auditor's Office on December 29, 2017 and were declared approved.
- 12) Motion by Bloemendaal and supported by Wright to approve the Depository Resolution for 2018. Roll call on vote, Wright, Yes; Bloemendaal, Yes, Degen, Yes; and Kleinwolterink, Yes, Sybesma, Yes. Motion carried, unanimous in favor.

RESOLUTION NO. 2018-02

BE IT RESOLVED, that Sioux County utilize the services of the following financial institutions for the deposit of public funds belonging to Sioux County, or coming in to its possession, pursuant to a duly executed Agreement to Receive Deposits of Public Funds. The maximum amount which may be thus deposited without further approval of this Board follows the listing of institutions:

<u>Name of Depository</u>	<u>Location</u>	<u>Maximum Deposit per this Resolution</u>
Rivers Edge Bank	Hawarden	2,000,000.00
Iowa State Bank	Orange City	10,000,000.00
Northwestern Bank	Orange City	14,000,000.00
US Bank, NA	Rock Valley	2,000,000.00
Peoples Bank	Rock Valley	6,000,000.00
Premier Bank	Rock Valley	2,000,000.00
Citizens State Bank	Sheldon	1,000,000.00
American State Bank	Sioux Center	6,000,000.00
Northwest Bank	Sioux Center	2,000,000.00
Primebank	Sioux Center	6,000,000.00

BE IT FURTHER RESOLVED, that the following officers are hereby authorized and directed to execute said Agreement, to execute and deliver signature authorization cards to Depositories concurrently therewith, and to execute all drafts, checks and other documents and correspondence regarding any accounts of Sioux County at said Depositories:

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Randy Jacobsma	Treasurer	December 31, 2018
Donna Siebersma	Deputy Treasurer	December 31, 2018

BE IT FURTHER RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including, but not limited to: Security Agreements, Bailment Agreements, Notices, and any documents or instruments supplemental or incidental thereto.

BE IT FURTHER RESOLVED, that the County Treasurer forward a certified copy of this resolution to said Depositories, and any other parties which may request it for the purposes of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents of the offices described above; and that the County Treasurer further certify to said Depositories or other parties from time to time the signatures of any successors in office of any other present incumbents.

DATED this 2nd day of January, 2018

/s/Mark Sybesma
Chairman
Sioux County Board of Supervisors

CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of a Resolution of Sioux County, adopted at a meeting of the Board of Supervisors duly called and held on the 2nd day of January, 2018, a quorum being present, as said Resolution remains of record in the minutes of said meeting, and it is now in full force and effect.

The officers named in the foregoing resolution have been duly elected or appointed and presently serve in their stated capacities for the terms indicated.

DATED this 2nd day of January, 2018

ATTEST:

/s/Ryan Dokter
Sioux County Auditor

13) Motion by Kleinwolterink and supported by Degen to approve the voluntary annexation as described in the following resolution. Roll call on vote, Wright, Yes; Bloemendaal, Yes, Degen, Yes; and Kleinwolterink, Yes, Sybesma, Yes. Motion carried, unanimous in favor.

RESOLUTION NO. 2018-03

Pursuant to Iowa Code §368.7(1)(b)(2), a resolution is required from the Board of Supervisors of the County for which the proposed real estate is to be annexed. The City of Orange City, Iowa has notified Sioux County that the City of Orange City, Iowa will hold a public hearing and will take action on the Application for 100% Voluntary Annexation at the City Council's meeting to be held at 4:30 P.M., on January 22, 2018, in Orange City, City Hall, at 125 Central Ave SE, Orange City, Iowa 51041.

The Voluntary Annexation of the following described real estate to the City of Orange City, Iowa; a map of said territory proposed to be adopted and its location in relation to the City of Orange City, Iowa, is attached to this Resolution.

1. The SW1/4SW1/4 of Section 28, Township 95 North, Range 44 West of the 5th P.M., subject to public highways, EXCEPT the following 2 tracts:

Tract 1: That part THEREOF Platted as William's Addition, in the Incorporated City of Orange City, Iowa, as recorded in Book 2 – Pages 116 and 117.

Tract 2: That part of the SW1/4SW1/4 of Section 28, Township 95 North, Range 44 West of the 5th P.M., designated Parcel C as shown by Revised Plat of survey recorded in Book 2017 – Page 4254, subject to public highways.

AND

That part of the SW1/4SW1/4 of section 28, Township 95 North, Range 44 West of the 5th P.M., more particularly described as follows: Commencing at a point on the West section line 333 feet North of the Southwest corner of said Section 28; thence East 872 feet parallel with the South section line; thence North 8 feet, thence West 150 feet; thence North 142 feet; thence West 300 feet; thence North 242 feet; thence West 422 feet; thence South 392 feet to the point of beginning; said tract also being described as Lots 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, and 24 in Block 1; and Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14 and 15 in Block 3 and Lots 18, 19, 20, 21, 22, 23, in Block 2; and the North 150 feet of Out Lot 1 in Block 2; and the North 8 feet of the Out Lot 2; all being that part of vacated Williams

Addition in the Incorporated City of Orange City, Iowa, together with all adjoin and intervening streets and alleys.

Any portion of said previously described parcel already annexed into the City limits of the Incorporated City of Orange City, Iowa.

2. The SE1/4SW1/4 of Section 28, Township 95 North, Range 44 West of the 5th P.M., subject to public highway.
3. A parcel of land located in a part of the SW1/4 of the SW1/4 of Section 28, Township 95 North, Range 44 West of the 5th P.M., Designated Parcel "D" as shown by Revised Plat of Survey recorded as Instrument #:2017-04254, Sioux County, Iowa. (part of Survey recorded as in the Incorporated City of Orange City, Iowa)

BE IT RESOLVED by the Board of Supervisors of Sioux County, Iowa, that the attached Application for Annexation of the real estate described above to the City of Orange City, Iowa, be found to conform to Iowa Code Section 368.7, 2018, as a voluntary annexation of territory; the Application for Annexation be approved as the annexation of the real estate will not create an island; and, notice of the Annexation was given by the City Clerk of Orange, Iowa to the Sioux County Board of Supervisors.

BE IT RESOLVED by the Board of Supervisors of Sioux County, Iowa, that having considered the comprehensive plan for the county, it hereby supports the attached Application for Annexation, and the Chairman and Secretary for the Board of Supervisors are hereby directed to certify this Resolution.

BE IT ENACTED by the Board of Supervisors of Sioux County, Iowa, that the attached Application for Annexation of said real estate to the Incorporated City of Orange City, Iowa, is hereby approved. A copy of this Resolution shall be provided to the City Clerk of Orange City, Iowa.

Passed and adopted this 2nd day of January, 2018.

/s/Mark Sybesma, Chairman
Sioux County Board of Supervisors

Attest: /s/Ryan Dokter
Sioux County Auditor

14) Thomas Kunstle, Sioux County Attorney, discussed the advisory order from the Iowa Supreme Court in regards to courthouse security. The last order is still in effect from June, but this allows some leeway in other county offices. Kunstle recommended no change in the County's policy.

15) Ryan Dokter, Sioux County Auditor, presented information in regards to the new premiums for health insurance. Joy Poppema, Sioux County Payroll Clerk was present for this discussion. Dokter requested a decision on employee and employer share by the January 9, 2018 Board meeting.

16) Doug Julius, Sioux County Engineer

- Reported that an update to a lease agreement for the Chatsworth property is being worked on, due to a death of one of the lessees.
- Informed the Board that the gravel exploration near Hudson will not be suitable for his needs.
- Reported that two stoplights were stolen from the one lane bridge near Hudson.

17) Committee Reports:

- **Bloemendaal** - Attended the Northwest Iowa Planning meeting on December 21, 2017.

18) The Chairman adjourned the meeting at 10:35 a.m. until 9:00 a.m. Tuesday, January 9, 2018.

Mark Sybesma, Chairman
Sioux County Board of Supervisors

ATTEST: _____
Ryan Dokter
Sioux County Auditor