

**MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS**  
**MEETING HELD ON NOVEMBER 22, 2016**

**16-11-22 1** The Board of Supervisors of Sioux County, Iowa, met on Tuesday, November 22, 2016, at 9:00 o'clock a.m. with Chairman Mark Sybesma presiding. Members present were, Al Bloemendaal, John Degen, Arlyn Kleinwolterink, Mark Sybesma and Dennis Wright.

**16-11-22 2** Motion by Bloemendaal and supported by Wright to amend the agenda to include the discussion of setting a date for a public hearing for an Urban Renewal Revenue Capital Loan Note for the Sioux County Regional Airport. Motion carried, unanimous in favor.

**16-11-22 3** Minutes of the meeting held on November 15, 2016, were submitted, and the Chairman declared them approved.

**16-11-22 4** Micah Van Maanen, Sioux County IT Director

- Discussed the impact of the Department of Labor ruling taking effect December 1, for his two employees. Van Maanen asked for the Board's input on whether overtime should be paid, or if the salary of the employees should be raised above the new \$47,476 threshold. The Board requested that he track the overtime for now.
- Reported on the MS-ISAC conference in San Antonio in regards to cyber security.
- Attended a one-day conference in Des Moines and reported that Oracle's biggest concern is end-user security and will be a point of emphasis moving forward for the County employees.
- ICIT will be presenting next week at the ISAC Fall School of Instruction in Des Moines.

**16-11-22 5** Doug Julius, Sioux County Engineer:

- As this was the date and 9:30 the time set for a Public Hearing and second consideration on a proposed county ordinance for road construction and bridge width, the Chairman opened said hearing. Ordinance 24 establishes Sioux County's policy for the construction of roads, reconstruction of roads, construction of bridges, reconstruction of bridges and other roadway and drainage features associated with road and bridge construction. This was the second reading of ordinance 24. There were no comments from the Public. The Public Hearing was closed. Motion by Kleinwolterink and supported Degen to approve the proposed ordinance 24. Roll Call on vote: Degen, Yes, Kleinwolterink Yes, Bloemendaal, Yes, Wright, Yes, Sybesma, Yes. Ordinance was approved.

**SIOUX COUNTY ORDINANCE NO. 24**

**AN ORDINANCE TO ESTABLISH A POLICY FOR THE CONSTRUCTION AND RECONSTRUCTION OF ROADWAY AND BRIDGES ON THE SIOUX COUNTY SECONDARY ROAD SYSTEM.**

**BE IN ORDINANCE BY THE BOARD OF SUPERVISORS OF SIOUX COUNTY:**

**SECTION 1 - PURPOSE**

The purpose of this ordinance is to establish Sioux County's policy for the construction of roads, reconstruction of roads, construction of bridges, reconstruction of bridges and other roadway and drainage features associated with road and bridge

construction.

## **SECTION 2 - LEVEL OF SERVICE**

The level of service shall be based on traffic counts, pavement type, roadway geometrics and other data used in accepted engineering design as established by the County Engineer, Iowa Department of Transportation and the Federal Highway Administration.

## **SECTION 3 – DESIGN CRITERIA**

In implementation, the policy shall set the minimum design standards that Sioux County will follow in the construction or reconstruction of roads and bridges. These criteria shall be based on accepted engineering practices and standards established by the Iowa Department of Transportation and the Federal Highway Administration.

The County Engineer shall assure the minimum design standards established herein are adhered to in a uniform manner unless, in his or her professional judgment, a deviation from standards is warranted. Minimum design standards are not subject to discretionary enforcement. Any deviations must be documented as unreasonable and or impossible to implement by the County Engineer and/or County Board of Supervisors.

### **PAVED ROUTES**

#### **A) New pavement**

- 1) New pavement shall be constructed with a minimum of 22' wide pavement and earth shoulders. Wider pavement sections will be subjected to cost, traffic volume, and traffic type. Intersections with non-paved roads shall have a minimum 4 foot paved fillet extending back onto the intersecting roadway.
- 2) Paved shoulders and edge line rumble stripes shall be constructed if crash data warrants based on accepted HSIP and TSIP cost/benefit analysis.
- 3) Rumble strips shall be installed on Concrete and Asphalt pavement on all approach stop situations.
- 4) Concrete or Asphalt pavement design will be determined subject to cost, traffic volume, traffic type, etc. provided clear zone and shoulder widths can be maintained by design requirements.

#### **B) Reconstruction of Pavement**

- 1) Paved roads shall be constructed with a minimum 22' wide pavement or to the previous pavement width, whichever is greater with earth shoulder.
- 2) Rumble Strips shall be installed on Concrete and Asphalt pavement on all approach stop situations.
- 3) Concrete or Asphalt pavement design will be determined subject to cost, traffic volume, traffic type, etc. provided clear zone and shoulder widths can be maintained by design requirements.

### **UNPAVED ROADS**

#### **A) Gravel Roads**

- 1) New construction of a gravel road shall have a minimum of 28' finished top, including shoulders, with a minimum of 3:1 slopes.
- 2) Reconstruction of a gravel road shall be to the previous width prior to reconstruction.

#### **B) Class B & C Roads**

- 1) Class B and C roads will be built to the minimum as outlined by Iowa Code.

### **BRIDGES & DRAINAGE STRUCTURES**

#### **A) Paved Routes**

- 1) Bridges on paved routes shall be built with a minimum width of 30 feet. Wider structures will be installed when there are issues related to oversized vehicles, pedestrian facilities, biking usage or other issues where the additional width is felt to be warranted.
- 2) Culverts under paved roads shall be concrete including reinforced concrete.
- 3) Pipe culverts 36" and larger in diameter will have joints rapped with filter fabric, joints connected with pipe ties and concrete curtain walls at inlet and outlet ends.
- 4) Design for drainage structures will be governed by accepted hydraulic design standards. Input from

- IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of the structure to be placed.
- 5) Water and livestock will use separate structures whenever possible.
- B) Unpaved Routes
- 1) Bridges will be a minimum of 30' on gravel roads. Dead end roads may be narrower at the discretion of the County Engineer.
  - 2) Culverts may be metal or concrete. Concrete pipe culverts 36" and larger in diameter will have joints rapped with filter fabric, joints connected with pipe ties and concrete curtain walls at inlet and outlet ends. Metal culverts will have joints rapped with filter fabric and connected with metal bands with concrete curtain walls at inlet and outlet ends.
  - 3) Design for drainage structures will be governed by accepted hydraulic design standards. Input from IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of the structure to be placed.
  - 4) Water and livestock will use separate structures whenever possible.
- C) Class B & C Roads
- 1) Class B and C roads will be built to the minimum as outlined by Iowa Code.
- D) Entrance Bridges
- 1) Any and all bridges/drainage structures that are fully or partially in the road right-of-way that serve as entrances to private property from the public roadway shall be considered and jurisdiction and responsibility of the County. If a structure does not sit fully or partially in the road right-of-way it will be considered a private structure and not under the jurisdiction of the County.

#### **SECTION 4 – REPEALER**

All ordinances and resolutions, or parts thereof, in conflict herewith are hereby repealed.

#### **SECTION 5 – SEVERABILITY CLAUSE**

If any section, provision, or part of this ordinance shall be adjusted invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

#### **SECTION 6 – WHEN EFFECTIVE**

This ordinance shall be in effect immediately after its final passage and publication as provided by law. In addition, this ordinance shall remain in effect until such time the Board of Supervisors passes a future ordinance repealing this ordinance.

Passed and approved this 22nd day of November, 2016.

Sioux County Board of Supervisors

/s/Mark Sybesma, Chairman, Sioux County Board of Supervisors

/s/John Degen, Sioux County Board of Supervisors

/s/Arlyn Kleinwolterink, Sioux County Board of Supervisors

/s/Allen Bloemendaal, Sioux County Board of Supervisors

/s/Dennis Wright, Sioux County Board of Supervisors

#### **ATTEST:**

/s/Ryan Dokter, Sioux County Deputy Auditor  
Sioux County Deputy Auditor

First Reading: November 15, 2016

Second Reading: November 22, 2016

Approved: November 22, 2016  
Published: November 10, 2016

- Presented a Permit Agreement for NIPCO to place an overhead powerline that will run along the south side of Section 33 in Eagle Township along the north side of Highway 10 and will cross Cleveland Avenue and Coolidge Avenue. Motion by Kleinwolterink and supported by Degen to approve the permit. Motion carried unanimously.
- Reported that traffic will soon be moved to the other lane of the Rock Valley bridge that is being rebuilt.
- Distributed the Official Report of the Secondary Road Fund as of 10-31-2016 for FY 2016.
- Secondary Road crews worked Saturday to clean roads after the snow fall.
- Reported that he passed weed testing through the Iowa DNR.
- Motion by Wright and supported by Bloemendaal to approve the following Resolution. Roll Call on vote: Kleinwolterink, Yes, Degen, Yes, Bloemendaal, Yes, Wright, Yes, Sybesma, Yes. Resolution was passed and approved.

RESOLUTION 2016-38

CITY OF SHELDON, IOWA RESOLUTION NO: R16-4225

WHEREAS, The Board of Supervisor of Sioux County, Iowa are empowered under authority of Section 321.255 and 321.285 of the Code of Iowa to determine that the Speed Limit on any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit, and

WHEREAS, The Board of Supervisor of Sioux County, Iowa and the City of Sheldon, Iowa acknowledge that a reasonable and proper Speed Limit be established for the safety of the traveling public due to increased truck traffic, turning movement of truck traffic, and increased agricultural traffic from the expansion of businesses located along 330<sup>th</sup> Street (16<sup>th</sup> Street) near Sheldon, Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Sioux County Board of Supervisors and the City Council of Sheldon, Iowa that a 45 M.P.H. Speed Limit be established and appropriate signs be furnished by the City of Sheldon, Iowa and erected and maintained by Sioux County, Iowa at the following locations:

- 1) On 330<sup>th</sup> Street (16<sup>th</sup> Street) from the intersection 330<sup>th</sup> Street (16<sup>th</sup> Street) and Western Avenue at Sheldon, Iowa west 620 feet to the point of beginning, then continuing from that point west approximately 2,100 feet, 45 M.P.H.

PASSED AND APPROVED this 22nd day of November, 2016.

ATTEST:/s/Lois Huitink, County Auditor /s/ Ryan Dokter, /s/Mark Sybesma, Chairperson  
County Deputy Auditor

ATTEST:/s/Angela Beckman, Administrator City of Sheldon, /s/Katricia Meendering, Mayor City of Sheldon, Iowa  
Iowa

**16-11-22 6** Aaron Haverdink, Sioux Rivers Coordinator

- As this was the date and 9:45 the time set for a public hearing and second consideration of a proposed amendment to the Sioux County General Assistance Ordinance #3, the Chairman opened said hearing. This amendment details how the County will fund funeral costs for indigents. One part of the amendment changes the

ordinance to offer cremation instead of full body burial. This was the second reading of the amendment.

- 1) Larry Oolman was given the floor and asked the following questions: a) how does the body get to the crematory b) how do the ashes get back to the funeral home c) what type of container will be used for the ashes d) who pays for the crematory fee e) who pays the medical examiner fee.
- 2) Haverdink explained that the intent of the amendment to ordinance #3 was keep the caps low so the County is not funding a large amount of funerals but would offer enough to help citizens for a minimal funeral for those who financially cannot afford it.

The public hearing was closed. There was no motion to move the ordinance forward and therefore the proposed amendment to ordinance #3 fails.

**16-11-22 7** Thomas Kunstle, Sioux County Attorney reported on a jury trial from the previous week in regards to a child endangerment case for an unlicensed day care provider. The defendant was found guilty.

**16-11-22 8** Motion by Bloemendaal and supported by Wright to set a date of Tuesday, December 20, 2016 for a public hearing for an Urban Renewal Revenue Capital Loan Note for the Sioux County Regional Airport funding. Motion carried unanimously.

**16-11-22 9 Committee Reports:**

- **Bloemendaal and Sybesma**– a) Attended a Sioux County Regional Airport Board meeting on Monday. b) Half of the concrete work is complete on the taxi-way. c) Electrical vault and vehicle storage is 90% complete. d) Grading and drainage was under budget by \$27,000. e) Bid letting for concrete is estimated to be in early April. f) The terminal and first hangar are to be bid in January and half will be built this spring and half next spring. g) REC may provide \$500,000 in funding to be paid back over 10 years.
- **Bloemendaal** – a) Attended a NW IA Planning and Development meeting on Thursday b) Reported on a RIDES meeting and said that the funds available as of 10-31 were 1.5 million dollars. They are anticipating a 33% increase in health insurance for next year. RIDES will be able to replace two non-income producing vehicles in the near future.
- **Kleinwolterink** – a) Attended a Wellness Committee meeting in which a presentation was given by the new Live Healthy Iowa Coordinator Amy Willcockson b) Attended a Planning and Zoning meeting as well as a Board of Adjustment meeting.
- **Wright** – Attended a Sioux Rivers Mental Health meeting held in Sioux City last Wednesday night.
- **Sybesma** – attended a NACo membership committee meeting.

**16-11-22 10** Jack Reed, INCS, informed the Board of the work session taking place following the Board meeting at 11:00 a.m. He will cover items relating to liability and risk with the County Department Heads.

**16-11-22 11** Motion by Bloemendaal and supported by Wright to go into closed session per Iowa Code 20.17(3). Motion carried unanimously.

**16-11-22 12** Motion by Wright and supported by Bloemendaal to exit closed session. Motion carried unanimously.

**16-11-22 13** The Chairman adjourned the meeting at 10:45 a.m. until 9:00 a.m. Tuesday, December 6, 2016.

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Mark Sybesma, Chairman  
Sioux County Board of Supervisors

ATTEST: \_\_\_\_\_  
Ryan Dokter  
Sioux County Deputy Auditor