

Procedures for Obtaining a Variance

A routine variance takes approximately 45-60 calendar days to complete.

The burden of persuasion as to whether the development, if completed as proposed, will comply with the requirements of the Sioux County Zoning Ordinance is on the applicant.

1. Petitioner meets with Zoning Department staff to discuss the proposal.
2. Petitioner files application and fees with the Zoning Department.
3. Zoning reviews and distributes to other departments for review.
4. Zoning staff develop a staff report to be presented to the Board of Adjustment.
5. The item is scheduled on the agenda for the next available Board of Adjustment meeting.
6. Zoning staff send notices to property owners in the area.
7. Zoning staff request public notices be published in the appropriate newspapers.
8. Board of Adjustment holds a public hearing on the proposal to determine the impact the proposal may have adjacent property owners.
9. The Board of Adjustment may impose special conditions.
10. A Zoning Permit is issued by the Zoning Department once fees are paid by the petitioner.