

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS

MEETING HELD ON APRIL 1, 2003

The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:30 o'clock a.m. with Chairman Mark Sybesma presiding. Members present were Loren Bouma, Vernon Beernink, Mark Sybesma, Bernard L. Smith and Stanley L. De Haan.

Minutes of March 25, 2003 were read and on motion and vote stand approved as read.

Committee reports were given this date.

Melissa O'Rourke, County Attorney, met with the Board this date to report on the following subject matters:

Philip Temaat depositions were taken for jury trial to commence on May 28, 2003.

Jury trial that ended in an acquittal last week.

Attended drug investigation class.

Seven out of eight tax assessment court cases against the County Board of Review have been settled.

Doug Julius, County Engineer, met with the Board this date to request approval and a Chairman's signature on a Five Year Secondary Road Construction Program and Budget for fiscal year 2004 and various other documents.

Motion by Beernink and supported by Smith to approve and authorize the Chairman to sign a Five Year Secondary Road Construction Program and Budget for fiscal year 2004. Carried, unanimous in favor.

Motion by Bouma and supported by De Haan to approve and authorize the Chairman to sign the following documents:

Contract and Contractor's Bond with Graves Construction Company, Inc. of Melvin for Bridge Replacement Project BROS-C084(101)--5F-84 in a total amount of \$167,255.69.

Contract and Contractor's Bond with Graves Construction Company, Inc. of Melvin for Bridge Replacement Project BROS-C084(102)--60-84 in a total amount of \$186,886.85.

Permit Agreement with the City of Orange City for a road right-of-way crossing in Section 29 of Holland Township.

Carried, unanimous in favor.

Shane Walter, County Community Services Director, met with the Board this date to request approval on Additions and/or Amendments to the Health Insurance Portability & Accountability Act (HIPAA) Policies and Procedures for Sioux County to become effective April 14, 2003.

Motion by Bouma and supported by Beernink to approve the following Additions and/or Amendments to the Health Insurance Portability & Accountability Act (HIPAA) Policies and Procedures for Sioux County to become effective April 14, 2003:

1. Use and Disclosure of Protected Health Information (PHI) for Judicial and Administrative Proceedings
2. Use and Disclosure to Avert Threat
3. Use and Disclosure of Protected Health Information (PHI) for Military and Veterans
4. Use and Disclosure for Marketing Purposes
5. Use and Disclosure for Fundraising
6. Health Insurance Portability & Accountability Act (HIPAA) Right to Request Restrictions of Uses and Disclosures
7. Safeguards for Privacy
8. Mitigation of Harmful Effects
9. Policy to Refrain from Intimidating or Retaliatory Acts
10. Waiver of Rights
11. Revisions to Documentation
12. Effect of Prior Consents
13. Sanctions
14. Compliance/Privacy Officer Job Description (to include sanction authority)
15. Workforce Designation
16. Confidentiality
17. Notice of Privacy Practices
18. Documentation of Satisfactory Assurances
19. Emancipated Minors
20. Use and Disclosure of Protected Health Information (PHI) Requiring Authorization
21. Business Associate Agreements
22. Uses and Disclosures for Facility Directory
23. Complaints to the Office of the Secretary of the Department of Health and Human Services (DHHS)

Carried, unanimous in favor.

The Chairman adjourned the meeting until Tuesday, April 8, 2003.

Mark Sybesma, Chairman
Sioux County Board of Supervisors

ATTEST: Dennis Lange
Sioux County Auditor