

## **MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS**

### **MEETING HELD ON FEBRUARY 4, 2003**

The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 o'clock a.m. with Chairman Mark Sybesma presiding. Members present were Loren Bouma, Vernon Beernink, Mark Sybesma, Bernard L. Smith and Stanley L. De Haan.

Minutes of January 28, 2003 were read and on motion and vote stand approved as read and amended.

Committee reports were given this date.

The Board reviewed a recommended list of budget cuts and one time start up costs as submitted by Jim Schwiesow, County Sheriff, pertaining to the proposed County Sheriff's Department budget request for fiscal year 2004.

Lois Huitink, Deputy Auditor; and Kim Vegter, Real Estate/Accounting Clerk, were present for the aforementioned County Sheriff's Department budget review for fiscal year 2004.

Melissa O'Rourke, County Attorney, met with the Board this date to report that the complaint filed by the Iowa Attorney General's Office on behalf of the Iowa Department of Public Health and Iowa Alcoholic Beverages Division against the Rock Valley Golf Club for an employee selling tobacco products to a minor has been settled. The Rock Valley Golf Club paid a \$300.00 fine for a first violation of Iowa Code Section 453A.2(1).

Melissa O'Rourke, County Attorney, reviewed certain provisions of Iowa Code Chapter 341 A regarding Civil Service for Deputy County Sheriffs. She stated that the County Civil Service Commission shall be comprised of two members appointed by the County Board of Supervisors and one member appointed by the County Attorney. She also reviewed some of the duties of the County Civil Service Commission.

Melissa O'Rourke, County Attorney, also reported that Multimedia Telesys, Inc., a Delaware Corporation, has counter offered an amount of \$10,500.00 to settle the Multimedia Telesys, Inc., a Delaware Corporation v. Sioux County lawsuit.

Motion by Smith and supported by De Haan to accept the counter offer of \$10,500.00 from Multimedia Telesys, Inc., a Delaware Corporation as a final settlement in the Multimedia Telesys, Inc., a Delaware Corporation v. Sioux County lawsuit. Carried, unanimous in favor.

Shane Walter, County Community Services Director, met with the Board this date to request approval to increase the part-time position of Kathy Wetter to a full-time position status. She is currently working one day a week for Sioux County. He stated that if her position was increased to full-time, she would work four days per week for Sioux County and one day per week for decategorization/empowerment. Shane Walter stated that increased responsibilities including HIPAA (Health Insurance and Portability Accounting Act) has required increased clerical help.

Shane Walter, County Community Services Director, also updated the Board on Sioux County's status on complying with HIPAA (Health Insurance and Portability Accounting Act) federal regulations. He reported that Sioux County is currently in the gap analysis compliance phase of HIPAA (Health Insurance and Portability Accounting Act) federal regulations.

Motion by Bouma and supported by Beernink to approve and allow Shane Walter, County Community Services Director, to increase the part-time position of Kathy Wetter to a full-time status effective immediately. She will now be working four days per week for Sioux County and one day per week for decategorization/empowerment. Carried, unanimous in favor.

Doug Julius, County Engineer, met with the Board this date to request approval and a Chairman's signature on various documents.

Motion by Beernink and supported by Bouma to approve and authorize the Chairman to sign the following documents:

Iowa Department of Transportation Agreement for Federal-Aid Highway Bridge Replacement and Rehabilitation (HBRR) Program Project for Sioux County Project No. BROS-CO84(104)--8J-84.  
Permit Agreement with Mediacom for road right-of-way crossings proceeding South of Orange City along K64 to the Sioux/Plymouth County line.  
Application for Region III TEA-21 Projects for County Project STP-S-CO84( )--5E-84.

Carried, unanimous in favor.

Doug Julius, County Engineer, also reported that a representative from Hungry Canyons Alliance stated that Sioux County could wait with paying dues to Hungry Canyons Alliance until Sioux County has a viable project for grant consideration.

Motion by Bouma and supported by De Haan to approve the following Sioux County Credit Card Policy effective immediately:

All county credit card statements submitted by all Sioux County employees must include sufficient documentation before being processed for payment by the County Board of Supervisors. All county credit card statements not accompanied with sufficient documentation will not be processed for payment. All charges on county credit card statements must be for a bona fide Sioux County governmental purpose. Sioux County employees shall not use county credit cards for personal use.

Carried, unanimous in favor.

Robert Hagey, County Treasurer, met with the Board this date to review the Semi-annual Settlement of the Board of Supervisors of Sioux County, Iowa, for the period from July 1, 2002 to December 31, 2002.

Motion by Beernink and supported by De Haan to accept the Semi-annual Settlement of the Board of Supervisors of Sioux County, Iowa, for the period from July 1, 2002 to December 31, 2002 inclusive as shown as below:



I, Robert Hagey, Treasurer of Sioux County, Iowa, do hereby certify that the report is a correct summary of the business transacted by me as said during the period therein specified.

/s/ Robert R. Hagey  
Sioux County Treasurer

Carried, unanimous in favor.

Motion by Beernink and supported by Bouma to approve the purchase and installation of cell door closures at the new Sioux County Public Safety Center in an amount of \$6,700.00. Carried, unanimous in favor.

The Board discussed proposed Iowa Department of Natural Resources regulations pertaining to the issuance of permits for construction of confinement feeding operation structures. In order to use a proposed Master Matrix to score construction permit applications, the Board must approve and file a resolution with the Iowa Department of Natural Resources. The Board will address the issue at a board meeting to be held on February 18, 2003.

Lois Huitink, Deputy Auditor; and Kim Vegter, Real Estate/Accounting Clerk, met with the Board this date to review proposed county department and organizational budget requests for fiscal year 2004.

The Chairman adjourned the meeting until Tuesday, February 11, 2003.

Mark Sybesma, Chairman  
Sioux County Board of Supervisors

ATTEST: Dennis Lange  
Sioux County Auditor